CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:
- Cathy Clark, Mayor
- Marlene Parsons, Councilor
- Laura Reid, Councilor
- Roland Herrera, Councilor
- Daniel Kohler, Councilor
- Anne Farris, Youth Councilor

Staff:
- Chris Eppley, City Manager
- Shannon Johnson, City Attorney
- Nate Brown, Community Development Director
- Bill Lawyer, Public Works Director
- John Teague, Police Chief
- Tim Wood, Finance Director
- Tracy Davis, City Recorder

Absent:
- Kim Freeman, Councilor
- Elizabeth Smith, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. Career Technical Education Center Student Spotlight

Mayor Clark introduced Linda Llanos who described the Video Game and Animation Design Program in which she is enrolled at the Career Technical Education Center and introduced her family.

COMMITTEE REPORTS

Matt Lawyer, Keizer, reported on the Keizer Little League Long Range Planning Task Force efforts, noting that the two baseball organizations have developed a plan for establishment of a third entity which would be responsible for maintenance and operations of the facility and will work with the organizations to meet their individual operational needs. The organizations have also been looking at concession plans, long term goals and initial operating procedures. The Task Force will meet in August to look at contracts with the intent of implementation during next calendar year. Conversations will also take place at the August meeting regarding memorializing the history of the fields.
Mr. Lawyer then reported on the recent Claggett Creek Watershed Council “Soggy Day in the Park” event noting that there were about 200-250 people who attended in spite of the fact that it was Easter weekend. He thanked volunteers who had participated and noted that next year it would be on April 18 and will be more highly advertised. Mr. Lawyer also announced work planned at the arboretum.

City Attorney Shannon John declared that the City had received a hand delivered letter from the Rotary Foundation regarding the Rotary Use Agreement for the community rooms. The letter is included as part of the record and it will be on the May 20 meeting agenda.

PUBLIC TESTIMONY

Joe Tilman, Keizer, Southeast Keizer Neighborhood Association, read a statement from the Association stating that the KeizerFest was no longer welcome in the neighborhood. Responding to questioning, Mr. Tilman noted that this statement was not forwarded to the organizers of the event and that five people in the association had voted. Councilor Parsons noted that the Chamber has worked with area businesses to get their support but that perhaps a community conversation should be considered. Mayor Clark noted that the permit had already been granted for this year and the traffic/safety complaints from the Grass Hut had been addressed. She urged the neighborhood association to contact the KeizerFest planners to work out difficulties.

PUBLIC HEARING

a. Bai Bua Thai Kitchen Liquor License Application

Mayor Clark opened the Public Hearing.

Chris Eppley summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council recommend approval of the application for a liquor license for Bai Bua Thai Kitchen under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera and Kohler (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman and Smith (2)

b. RESOLUTION – Exemption of Professional Services Agreement for Carving of Cultural History Pole

Mayor Clark opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report.

Lore Christopher, Keizer, shared details and background relating to the Cultural History Pole project and explained why only one tree was being carved at this time. She also noted that the Arts Commission had wanted to get the bell from the schoolhouse for the top of the Cultural History Pole.
Keizer Cultural History Pole From Competitive Bidding and Awarding Agreement to Oregon 3D Art and Chainsaw Sculptures LLC

Pole, but it is currently in place in the schoolhouse.

Discussion followed regarding cost of maintenance and scheduling.

*With no further testimony, Mayor Clark closed the Public Hearing.*

Councilor Parsons moved that the Keizer City Council adopt a Resolution Exemption of Professional Services Agreement for Carving of Keizer Cultural History Pole From Competitive Bidding and Awarding Agreement to Oregon 3D Art and Chainsaw Sculptures LLC. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera and Kohler (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman and Smith (2)

c. **Minor Amendment to Keizer Station Area A Master Plan**

Mayor Clark opened the Public Hearing.

Community Development Director Nate Brown summarized his staff report.

Justin Laphart, Tualatin, from Donahue Schriber, reviewed proposed locations for the signage.

*With no further testimony, Mayor Clark closed the Public Hearing.*

Councilor Parsons moved that the Keizer City Council adopt a Resolution Minor Amendment to Keizer Station Area A Master Plan. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera and Kohler (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman and Smith (2)

**ADMINISTRATIVE ACTION**

a. **RESOLUTION – Supporting Establishment of Continuum of Care for Mid-Willamette Region**

City Attorney Shannon Johnson summarized his staff report.

Discussion followed regarding outreach and impact.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Supporting Establishment of Continuum of Care for Mid-Willamette Region. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera and Kohler (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman and Smith (2)

b. **RESOLUTION – Supporting PERS Long Term Liability**

*Taken out of order.*

Sal Peralta, McMinnville City Councilor and Interim Deputy Director for PERS Solutions for Public Services introduced himself, explained the purpose of the organization and shared a power point presentation about
Relief for Public Services

Mayor Clark noted that the resolution relating to this matter in the packet had been revised and was on the dais.

Councilor Parsons moved that the Keizer City Council adopt the revised Resolution Urging the Oregon Legislature to Enact Public Employee Retirement System (PERS) Reforms that Reduce Pension Costs for Public Employers, and Approving City of Keizer's Membership in PERS Solutions for Public Services Coalition. Councilor Herrera seconded.

Mayor Clark and Councilor Reid declared a potential conflict of interest.

Mayor Clark then explained that this resolution is simply to encourage work toward stabilizing the PERS system and make sure cities are included in the conversation.

Motion passed as follows:
AYES: Clark, Reid, Parsons, Herrera and Kohler (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman and Smith (2)

c. Charter Review Committee or Task Force

City Attorney Shannon Johnson summarized his staff report adding that Council might want to consider whether task force members be electors or residents of the city.

Council concurred that they wished to have a 7 member committee with five Keizer citizen members recommended by the Volunteer Coordinating Committee and 2 Councilors appointed by the Mayor.

d. Municipal Judge Report – Councilor Check In

Councilors Parsons and Kohler reported on their municipal judge findings with both indicating that the judge does a great job and is patient and compassionate. Chief Teague provided information regarding security.

CONSENT CALENDAR

A. RESOLUTION – Authorizing the City Manager to Award and Enter Into an Agreement with R&R General Contractors Inc for Lockhaven Drive NE – 14th Avenue NE Improvements
B. Approval of April 15, 2019 Regular Session Minutes
C. Approval of April 22, 2019 Work Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:
AYES: Clark, Parsons, Reid, Herrera and Kohler (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith and Freeman (2)
COUNCIL LIAISON REPORTS

Councilor Herrera thanked staff for their work on the Budget and Scott Keniston who participated in a recent Kennedy Academy of Leadership gathering. He announced the death of Dennis Koho’s mother, reported on meetings/events he had attended and announced upcoming ones.

Councilor Parsons reported on meetings and events she had attended, announced that Councilor Herrera would be taking her place at the Latino Business Alliance meeting, listed volunteer openings and announced upcoming events.

Councilor Reid reported on various meetings and events that she had attended, noted that she would be covering the Planning Commission meeting for Councilor Freeman, announced upcoming meetings and events and invited everyone to the Homegrown Theater production beginning May 9.

Councilor Kohler, reported on meetings and events he had attended, announced the passing of Ted Anagnos and upcoming meetings/events.

Youth Councilor Farris reported on McNary events, thanked McNary teachers, declared that McNary Seniors have received to date around $5 million in scholarships, and announced upcoming McNary events.

Mayor Clark thanked everyone who had properly disposed of their medications at the recent drug take-back event, reported on meetings and events she had attended and announced upcoming meetings and changes to Salem transit schedules.

OTHER BUSINESS

Public Works Director Bill Lawyer announced that work will likely start on the 14th Avenue street improvements after school gets out.

WRITTEN COMMUNICATIONS

Mayor Clark read a letter from two Whiteaker Middle School students urging the implementation of an “Adopt a Park” program. She suggested that the Parks Board explore this possibility.

AGENDA INPUT

May 13, 2019 - 6:00 p.m. – City Council Work Session
  - Cost of Growth Summary

May 20, 2019 - 7:00 p.m. – City Council Meeting

June 3, 2019 - 7:00 p.m. – City Council Meeting

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:02 p.m.

MAYOR: APPROVED:

____________________ _______________________________
Cathy Clark Debbie Lockhart, Deputy City Recorder
## COUNCIL MEMBERS

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<tr>
<th>Councilor #1</th>
<th>Laura Reid</th>
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<td>Councilor #2</td>
<td>Kim Freeman</td>
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<td>Roland Herrera</td>
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<td>Elizabeth Smith</td>
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<td>Councilor #6</td>
<td>Daniel R. Kohler</td>
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Minutes approved: 05-20-19