



MINUTES
KEIZER CITY COUNCIL
Monday, March 18, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Marlene Parsons, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Elizabeth Smith, Councilor
Dan Kohler, Councilor
Anne Farris, Youth Councilor

Staff:

Chris Eppley, City Manager
Nate Brown, Community Development
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Southeast
Keizer
Neighborhood
Association
Annual Report**

Ken Gierloff, Keizer, President of the Southeast Keizer Neighborhood Association, gave the annual report and provided additional information regarding issues that the association had helped to mitigate and those that they were anticipating to work on with community development, public works and code enforcement.

Councilor Freeman moved that the Keizer City Council accept the Annual Report of Southeast Keizer Neighborhood Association and extend recognition for another year. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**COMMITTEE
REPORTS**

Jeffrey Watson, Keizer, gave the monthly Planning Commission report noting that the Commission held a public hearing on a text amendment to the Urban Transition Zone. Because the City Attorney was absent, the hearing was left open until the next meeting in April.

Matt Lawyer, Keizer, reported on the recent Parks Advisory Board meeting noting that they had received an update from Peggy and Jerry

Moore on the community garden, reviewed conditions at area parks and discussed adjusting the matching grant process to make it easier for youth to do volunteer projects.

Mr. Lawyer also reported that the Claggett Creek Watershed Council had received the "Board Chair Choice" award from the Council of Governments. The 9th annual cleanup of the Civic Center was held on Saturday with 138 volunteers participating and 20 yards of debris cleaned up and the second annual 'Soggy Day in the Park' event is next.

In closing, Mr. Lawyer thanked Chief Teague for the Citizens Police Academy noting that was an eye opening opportunity.

**PUBLIC
TESTIMONY**

Danielle Bethel, Executive Director of the Keizer Chamber of Commerce, reported that the Chamber had successfully moved its offices back to River Road which has increased services to various community organizations. She distributed a letter and reviewed its contents, and explained that the funds that the Chamber received from the City last year were used primarily to cover the costs of the move and offset personnel costs for the part-time marketing person.

Jonathan Thompson, Chamber President, shared information about a Chamber program called 'Cooks Night Off' which highlights Keizer restaurants noting that this requires staff time as well and it is hoped it can continue in the coming year.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

**a. RESOLUTION –
Forming
Sterling
Meadow Street
Lighting Local
Improvement
District**

City Manager Chris Eppley read his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that the Keizer City Council adopt a Resolution Forming Sterling Meadow Street Lighting Local Improvement District. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ORDINANCE –
Spreading
Assessments to
Sterling
Meadow Street
Lighting Local
Improvement
District**

Councilor Freeman moved that the Keizer City Council adopt a Bill for An Ordinance Spreading Assessments to Sterling Meadow Street Lighting Local Improvement District. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

None

CONSENT CALENDAR

- a. RESOLUTION – Exemption of the Brand Name Specification Purchase of Goods From Competitive Bidding and Purchasing Brand Name Specification Materials From Springbrook Holding Co. LLC – Repealing R2019-2957

Councilor Freeman moved for approval of the Consent Calendar. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Parsons, Reid, Freeman, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera thanked Officer Zavala and Garrett VanCleave for participating in the Kennedy Academy of Leadership and Erik Howell for being a caring member of the community. He reported on various meetings and events and announced upcoming ones.

Councilor Parsons thanked staff for preparing Council for the budget process in May, commended new businesses opening in Keizer, and urged everyone to donate to the Latino scholarship program.

Councilor Smith praised the Union Gospel Mission for their efforts, thanked area businesses who donate to the less fortunate, and announced upcoming Iris Festival events.

Councilor Freeman reported on various meetings and events and urged everyone to watch for children out and about during spring break.

Councilor Reid reported on events and meetings she had attended, announced upcoming ones and urged citizens to volunteer for the McNary track meets.

Councilor Kohler reported on meetings and events he had attended and announced upcoming events and meetings.

Youth Councilor Anne Farris announced upcoming McNary events and urged interested parties to volunteer for the McNary Mentor program.

Mayor Clark reported on various events and meetings she had attended and announced upcoming ones.

OTHER BUSINESS

City Manager Chris Eppley asked Council to consider a matter from Community Development Director Nate Brown. Mr. Brown summarized his staff report.

Councilor Freeman moved that the Keizer City Council suspend the rules to take up this issue. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Freeman moved that the Keizer City Council adopt a Resolution Authorizing the Community Development Director to Apply for State Transportation Program Funding for Design of McNary Estates Drive/River Road/Manzanita Street Intersection Realignment from Salem Keizer Area Transportation Study. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

City Recorder Tracy Davis apologized to the cleanup volunteers who had to deal with the parking lot confusion on Saturday noting that it would not happen again.

Chief Teague noted that in the last few years a less respectful crowd has been using Carlson Skate Park. He noted that this a project that the City is working on and he invited the good folks to come back.

Public Works Director Bill Lawyer reported that work on the ADA ramps on River Road would be starting soon; sidewalks will remain accessible at all times. Also the new bathrooms at Keizer Rapids Park will be open tomorrow.

Nat Brown announced the Buildable Lands Inventory/Housing Needs Analysis Project Advisory Committee meeting on Monday.

WRITTEN COMMUNICATIONS

Mayor Clark read a thank you letter from Garten regarding recycling.

AGENDA INPUT

April 1, 2019, 7:00 p.m. – City Council Meeting

April 8, 2019, 5:45 p.m. – City Council Work Session

April 15, 2019, 7:00 p.m. – City Council Meeting

May 6, 2019, 7:00 p.m. – City Council Meeting

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:30 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: 04-01-19