MINUTES
KEIZER CITY COUNCIL WORK SESSION
Monday, February 11, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER
Mayor Clark called the meeting to order at 5:45 pm. Roll call was taken as follows:

Present:
- Cathy Clark, Mayor
- Kim Freeman, Councilor
- Marlene Parsons, Councilor
- Laura Reid, Councilor
- Roland Herrera, Councilor
- Elizabeth Smith, Councilor
- Dan Kohler, Councilor

Staff:
- Chris Eppley, City Manager
- Shannon Johnson, City Attorney
- Tracy Davis, City Recorder

DISCUSSION
a. City Council Orientation
City Attorney Shannon Johnson gave a slide presentation covering the statewide land use system, quasi-judicial and legislative decisions, the Area C “Big Box amendment, ex parte contacts and bias, conflict of interest, non-land use decisions, Roberts Rules of Order, public meetings and executive sessions, public records, social media and interaction with the public.

Mayor Clark then reviewed various sections of the Council Rules of Procedures and provided tips for success. City Recorder Tracy Davis reviewed the travel and reimbursement policies.

Discussion took place with staff fielding questions regarding various subjects.

ADJOURNMENT
Mayor Clark adjourned the meeting at 8:15 p.m.

MAYOR:
APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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