CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:
- Cathy Clark, Mayor
- Marlene Parsons, Councilor
- Laura Reid, Councilor
- Roland Herrera, Councilor
- Bruce Anderson, Councilor
- Amy Ryan, Councilor
- Anne Farris, Youth Councilor

Absent:
- Kim Freeman, Councilor

FLAG SALUTE

a. Presentation of Colors

Mayor Clark welcomed Girl Scout Troup #1001 who presented the colors and led the pledge of allegiance. This was followed by the National Anthem played by members of the McNary High School Orchestra.

b. National Anthem

SPECIAL ORDERS OF BUSINESS

a. Invocation

Pastor Jose Dominguez from La Luz Del Valle Church led the invocation.

b. Welcome Comments and Introductions

Mayor Clark recognized dignitaries in the room: Detroit Mayor, Jim Tret; Fire Board member, Betty Hart; former Mayor Dennis Koho, and former Councilors Whalen and Bay.

c. Recognition of Outgoing Council Members

Mayor Clark thanked outgoing Councilors Amy Ryan and Bruce Anderson, reading and presenting to each of them Proclamations of Gratitude. Councilors Ryan and Anderson voiced appreciation for the honor of serving and for the citizens of Keizer and City staff. Mayor Clark expressed gratitude to Council President Marlene Parsons, read a Proclamation of Gratitude and presented her with a gift.

d. Music

Members of the McNary High School Orchestra then played “Farewell”.

e. Oath of Office

City Attorney Shannon Johnson administered the Oath of Office to Roland Herrera, Council Position Number 4; Elizabeth Smith, Council
Position Number 5; Daniel R. Kohler, Council Position Number 6; and Cathy Clark, Mayor.

f. Comments and Presentations

Councilors and Mayor introduced their friends and members of their families in attendance.

g. Election of 2019-2020 City Council President

Councilor Parsons nominated Kim Freeman as Council President for the 2019-2020 term. There were no other nominations. Nomination passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Freeman (1)

Councilor Freeman was elected by unanimous consent as Council President for the 2019-2020 term.

COMMITTEE REPORTS

a. 2019-2020 Committee Review - City of Keizer Committee, Boards, Commission Task Force Review and Appointments

Mayor Clark read the committee liaison assignments into the record:

<table>
<thead>
<tr>
<th>City Committees, Boards and Commissions</th>
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<tbody>
<tr>
<td>Buildable Land Inventory/Housing Needs Analysis Project Advisory Committee</td>
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<tr>
<td>Keizer Arts Commission</td>
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<td>Keizer Audit Committee</td>
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<td>Keizer Budget Committee</td>
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<td>Keizer Festivals Advisory Board</td>
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<tr>
<td>Keizer Little League Park Long Range Planning Task Force</td>
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<td>Keizer Parks and Recreation Advisory Board</td>
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<tr>
<td>Keizer Personnel Policy Committee</td>
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<tr>
<td>Keizer Planning Commission</td>
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<tr>
<td>Keizer Points of Interest Committee</td>
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<tr>
<td>Long Range Planning Task Force</td>
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<tr>
<td>Municipal Judge Evaluation</td>
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<tr>
<td>Storm Water Advisory Committee</td>
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<tr>
<td>Traffic Safety/Bikeways/Pedestrian Cont.</td>
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<tr>
<td>Volunteer Coordinating Committee</td>
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<tr>
<td>Neighborhood Association Liaisons</td>
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RESOLUTION – Dissolving the Keizer Economic Development

City Attorney Shannon Johnson explained that when the Keizer Economic Development Board last met, members indicated that they wished to dissolve the Board. The Resolution is in response to that.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Dissolving the Keizer Economic Development Commission; Repealing
b. Outside Committee, Boards, and Commission Appointments

Mayor Clark read outside committee liaison assignments into the record:

<table>
<thead>
<tr>
<th>Outside Committees</th>
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<tbody>
<tr>
<td>Claggett Creek Watershed Council</td>
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<tr>
<td>Career Technical Education Center Advisory Committee</td>
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<tr>
<td>Community &amp; Business Leaders Education Task Force</td>
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<tr>
<td>Keizer Chamber of Commerce – Iris Festival</td>
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<tr>
<td>Keizer Chamber of Commerce Board of Directors</td>
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<tr>
<td>Keizer Heritage Foundation Board of Directors</td>
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<tr>
<td>Keizer United</td>
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<tr>
<td>Marion County Public Safety Coordinating Council</td>
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<tr>
<td>Marion County Commissioner Breakfast</td>
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<tr>
<td>Mid-Willamette Homelessness Initiative Steering Committee</td>
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<tr>
<td>Mid-Willamette Valley COG Board &amp; Executive Committee</td>
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<tr>
<td>Mid-Willamette Valley Commission on Transportation (MWACT)</td>
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<tr>
<td>Salem River Crossing Oversight Team</td>
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<tr>
<td>Salem Waste Water Task Force</td>
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<tr>
<td>SEDCOR Board of Directors</td>
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<tr>
<td>Salem Keizer Area Transportation Studies (SKATS)</td>
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</tbody>
</table>


c. Keizer Heritage Foundation Board Representative

Position #1, Councilor Reid appointed Mike Wiltfong
Position #2, Councilor Freeman reappointed Trish Crenshaw
Position #3, Councilor Parsons reappointed Sarah Head
Position #4, Councilor Herrera appointed Robin Wilson
Position #5, Councilor Smith appointed Laura Anson
Position #6, Councilor Kohler appointed Larry Jackson
Mayor’s Position, Mayor Clark reappointed Daisy Hickman

Mayor Clark noted that the Commissioners Breakfast is the second Thursday of every month and the Latino Business Alliance is at the same time. She suggested that Councilors alternate their attendance between
the two each month. Mayor Clark and Councilor Kohler will attend the January Latino Business Alliance with the rotation starting after that. Council agreed by consensus to the rotation.

PUBLIC TESTIMONY
None

PUBLIC HEARING
None

ADMINISTRATIVE ACTION
None

CONSENT CALENDAR
None

COUNCIL LIAISON REPORTS
Councilor Herrera thanked outgoing Councilors and announced the next Keizer United meeting and the First Citizen Banquet.

Councilor Parsons thanked outgoing Councilors and announced the Marion County Commissioner Breakfast, Work Session, and Volunteer Coordinating Committee and Chamber Board meetings.

Councilor Kohler reported on the Keizer Little League Park Long Range Planning Task Force and announced the Traffic Safety/Bikeways/Pedestrian Committee and Latino Business Alliance meetings.

Councilor Reid reported on the Keizer Community Band Concert and Southeast Keizer Neighborhood Association meeting, and announced the Planning Commission meeting and the cancellation of the Stormwater Advisory Committee meeting. She added that plans for bond construction at McNary are starting to unfold and urged all to be patient for the next 15 months.

Youth Councilor Farris announced scholarship night and the musical – Grease, reported that volunteer mentors are still needed, C-TEC showcases were last month, Game Design and Animation visited the bowling alley to view the graphics there, and spring sports will be starting soon. She welcomed new Councilors noting that she looked forward to working with them.

Mayor Clark reported on the planning meeting for the Council of Governments, interviews for the Homeless Initiative Program Coordinator, and working with Commissioner Carlson regarding the bench that will be placed at the Big Toy in her honor. Upcoming events include Keizer Little League Park Long Range Planning Task Force, the Bio-Gas Facility groundbreaking, Keizer Heritage Board meeting, Strategic Economic Development Corporation lunch, West Keizer Neighborhood Association meeting, First Citizens Banquet, Council of Governments dinner, and the State of the City address in March. She also thanked Scott White and Dave Walery for hanging the lights on River Road.

OTHER BUSINESS
Finance Director Tim Wood reminded Councilors to speak into their microphones.
Human Resources Director Machell DePina announced an opening for a Municipal Utility Worker Parks position.

Chief Teague announced that a new Spanish speaking police officer is on board.

Community Development Director Nate Brown announced the first meeting of the Buildable Lands Inventory/Housing Needs Analysis Project Advisory Committee.

City Attorney Shannon Johnson reminded Councilors of the Council Orientation Work Session.

City Manager Chris Eppley noted that this was a special night for citizens to witness the peaceful transition of power from one body to another and should not be taken for granted. He added that City staff is paid for their time but Councilors are not and it is a great honor to be part of that effort.

**WRITTEN COMMUNICATIONS**

None

**AGENDA INPUT**

January 14, 2019, 5:45 p.m. – City Council Work Session

• City Council Orientation

January 22, 2019 (Tuesday) 7:00 p.m. – City Council Regular Session

February 4, 2019, 7:00 p.m. – City Council Regular Session

**ADJOURNMENT**

Mayor Clark adjourned the meeting at 7:56 p.m.

MAYOR: 

APPROVED:

______________________________  ________________________________
Cathy Clark  Debbie Lockhart, Deputy City Recorder
COUNCIL MEMBERS

______________________________  ________________________________
Councilor #1 – Laura Reid  Councilor #4 – Roland Herrera

~ Absent ~

______________________________  ________________________________
Councilor #2 – Kim Freeman  Councilor #5 – Elizabeth Smith

______________________________  ________________________________
Councilor #3 – Marlene Parsons  Councilor #6 – Dan Kohler

Minutes approved: 01-22-19