



MINUTES
KEIZER CITY COUNCIL
Tuesday, January 7, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor
Amy Ryan, Councilor
Anne Farris, Youth Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

Absent:

Kim Freeman, Councilor

FLAG SALUTE

- a. Presentation of Colors**
- b. National Anthem**

Mayor Clark welcomed Girl Scout Troup #1001 who presented the colors and led the pledge of allegiance. This was followed by the National Anthem played by members of the McNary High School Orchestra.

SPECIAL ORDERS OF BUSINESS

- a. Invocation**
- b. Welcome Comments and Introductions**
- c. Recognition of Outgoing Council Members**
- d. Music**
- e. Oath of Office**

Pastor Jose Dominguez from La Luz Del Valle Church led the invocation.

Mayor Clark recognized dignitaries in the room: Detroit Mayor, Jim Tret; Fire Board member, Betty Hart; former Mayor Dennis Koho, and former Councilors Whalen and Bay.

Mayor Clark thanked outgoing Councilors Amy Ryan and Bruce Anderson, reading and presenting to each of them Proclamations of Gratitude. Councilors Ryan and Anderson voiced appreciation for the honor of serving and for the citizens of Keizer and City staff. Mayor Clark expressed gratitude to Council President Marlene Parsons, read a Proclamation of Gratitude and presented her with a gift.

Members of the McNary High School Orchestra then played "Farewell".

City Attorney Shannon Johnson administered the Oath of Office to Roland Herrera, Council Position Number 4; Elizabeth Smith, Council

Position Number 5; Daniel R. Kohler, Council Position Number 6; and Cathy Clark, Mayor.

f. Comments and Presentations

Councilors and Mayor introduced their friends and members of their families in attendance.

g. Election of 2019-2020 City Council President

Councilor Parsons nominated Kim Freeman as Council President for the 2019-2020 term. There were no other nominations. Nomination passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

Councilor Freeman was elected by unanimous consent as Council President for the 2019-2020 term.

COMMITTEE REPORTS

a. 2019-2020 Committee Review - City of Keizer Committee, Boards, Commission Task Force Review and Appointments

Mayor Clark read the committee liaison assignments into the record:

City Committees, Boards and Commissions	
Buildable Land Inventory/Housing Needs Analysis Project Advisory Committee	Councilor Reid
Keizer Arts Commission	Councilor Smith
Keizer Audit Committee	Councilors Freeman, Parsons & Smith
Keizer Budget Committee	All Council members
Keizer Festivals Advisory Board	Councilors Smith and Reid
Keizer Little League Park Long Range Planning Task Force	Mayor Clark, Councilors Parsons & Kohler
Keizer Parks and Recreation Advisory Board	Councilor Herrera
Keizer Personnel Policy Committee	Mayor Clark/Councilors Freeman & Reid
Keizer Planning Commission	Councilor Freeman
Keizer Points of Interest Committee	Councilor Herrera
Long Range Planning Task Force	All Council members
Municipal Judge Evaluation	2019: Kohler/Parsons; 2020: Clark/Smith
Storm Water Advisory Committee	Councilors Reid, Kohler & Parsons
Traffic Safety/Bikeways/Pedestrian Comt.	Councilor Kohler
Volunteer Coordinating Committee	Councilor Parsons
Neighborhood Association Liaisons	WKNA: Councilor Freeman GGNA: Councilor Herrera SEKNA: Councilor Reid

RESOLUTION – Dissolving the Keizer Economic Development

City Attorney Shannon Johnson explained that when the Keizer Economic Development Board last met, members indicated that they wished to dissolve the Board. The Resolution is in response to that.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Dissolving the Keizer Economic Development Commission; Repealing

**Commission;
Repealing
R2014-2421**

R2014-2421. Councilor Herrera seconded. Motion passed as follows:
 AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: None (0)

**b. Outside
Committee,
Boards, and
Commission
Appointments**

Mayor Clark read outside committee liaison assignments into the record:

Outside Committees	
Claggett Creek Watershed Council	Councilor Kohler
Career Technical Education Center Advisory Committee	Mayor Clark & Councilor Herrera
Community & Business Leaders Education Task Force	Councilor Parsons
Keizer Chamber of Commerce – Iris Festival	Councilor Smith
Keizer Chamber of Commerce Board of Directors	Councilor Parsons
Keizer Heritage Foundation Board of Directors	Mayor Clark
Keizer United	Councilor Herrera
Marion County Public Safety Coordinating Council	Councilor Herrera
Marion County Commissioner Breakfast	Council President plus two Councilors (rotating)
Mid-Willamette Homelessness Initiative Steering Committee	Mayor Clark
Mid-Willamette Valley COG Board & Executive Committee	Mayor Clark
Mid-Willamette Valley Commission on Transportation (MWACT)	Mayor Clark; alt Parsons
Salem River Crossing Oversight Team	Mayor Clark
Salem Waste Water Task Force	Councilor Kohler
SEDCOR Board of Directors	Mayor Clark
Salem Keizer Area Transportation Studies (SKATS)	Mayor Clark

**c. Keizer Heritage
Foundation
Board
Representative**

**d. Volunteer
Coordinating
Committee
Appointments –
2019-2020**

Mayor Clark explained that this committee recommends to Council the appointments for all the committees. The following Councilors announced their appointments:

Position #1, Councilor Reid appointed	Mike Wiltfong
Position #2, Councilor Freeman reappointed	Trish Crenshaw
Position #3, Councilor Parsons reappointed	Sarah Head
Position #4, Councilor Herrera appointed	Robin Wilson
Position #5, Councilor Smith appointed	Laura Anson
Position #6, Councilor Kohler appointed	Larry Jackson
Mayor’s Position, Mayor Clark reappointed	Daisy Hickman

Mayor Clark noted that the Commissioners Breakfast is the second Thursday of every month and the Latino Business Alliance is at the same time. She suggested that Councilors alternate their attendance between

the two each month. Mayor Clark and Councilor Kohler will attend the January Latino Business Alliance with the rotation starting after that. Council agreed by consensus to the rotation.

PUBLIC TESTIMONY None

PUBLIC HEARING None

ADMINISTRATIVE ACTION None

CONSENT CALENDAR None

COUNCIL LIAISON REPORTS Councilor Herrera thanked outgoing Councilors and announced the next Keizer United meeting and the First Citizen Banquet.

Councilor Parsons thanked outgoing Councilors and announced the Marion County Commissioner Breakfast, Work Session, and Volunteer Coordinating Committee and Chamber Board meetings.

Councilor Kohler reported on the Keizer Little League Park Long Range Planning Task Force and announced the Traffic Safety/Bikeways /Pedestrian Committee and Latino Business Alliance meetings.

Councilor Reid reported on the Keizer Community Band Concert and Southeast Keizer Neighborhood Association meeting, and announced the Planning Commission meeting and the cancellation of the Stormwater Advisory Committee meeting. She added that plans for bond construction at McNary are starting to unfold and urged all to be patient for the next 15 months.

Youth Councilor Farris announced scholarship night and the musical – Grease, reported that volunteer mentors are still needed, C-TEC showcases were last month, Game Design and Animation visited the bowling alley to view the graphics there, and spring sports will be starting soon. She welcomed new Councilors noting that she looked forward to working with them.

Mayor Clark reported on the planning meeting for the Council of Governments, interviews for the Homeless Initiative Program Coordinator, and working with Commissioner Carlson regarding the bench that will be placed at the Big Toy in her honor. Upcoming events include Keizer Little League Park Long Range Planning Task Force, the Bio-Gas Facility groundbreaking, Keizer Heritage Board meeting, Strategic Economic Development Corporation lunch, West Keizer Neighborhood Association meeting, First Citizens Banquet, Council of Governments dinner, and the State of the City address in March. She also thanked Scott White and Dave Walery for hanging the lights on River Road.

OTHER BUSINESS Finance Director Tim Wood reminded Councilors to speak into their microphones.

Human Resources Director Machell DePina announced an opening for a Municipal Utility Worker Parks position.

Chief Teague announced that a new Spanish speaking police officer is on board.

Community Development Director Nate Brown announced the first meeting of the Buildable Lands Inventory/Housing Needs Analysis Project Advisory Committee.

City Attorney Shannon Johnson reminded Councilors of the Council Orientation Work Session.

City Manager Chris Eppley noted that this was a special night for citizens to witness the peaceful transition of power from one body to another and should not be taken for granted. He added that City staff is paid for their time but Councilors are not and it is a great honor to be part of that effort.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

January 14, 2019, 5:45 p.m. – City Council Work Session

- City Council Orientation

January 22, 2019 (Tuesday) 7:00 p.m. – City Council Regular Session

February 4, 2019, 7:00 p.m. - City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:56 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Kim Freeman

Councilor #5 – Elizabeth Smith

Councilor #3 – Marlene Parsons

Councilor #6 – Dan Kohler

Minutes approved: 01-22-19