



CITY OF KEIZER
CHARTER REVIEW COMMITTEE MEETING MINUTES
March 3, 2020, 6:00 p.m.

Attendance:

Elizabeth Smith, Chair
Broderick Pack
Pat Fisher
Kim Freeman
Zaira Flores-Marin
Kathy Lincoln
Rick Kuehn

Absent:

Garry Whalen, Vice Chair
Shannon Flowers

Staff:

Shannon Johnson, City Attorney
Tammie Harms, Legal Assistant
Tracy Davis, City Recorder

Chair Smith called the meeting to order 6:00 pm.

Appearance of Interested Citizens

Approval of Minutes: Corrections were made to the Minutes. Kathy Lincoln moved for approval of the February Minutes as corrected. Kim Freeman seconded. Motion passed as follows: Smith, Pack, Freeman, Flores-Marin, Fisher, Lincoln and Kuehn in favor with Whalen and Flowers absent.

Review of Charter: City Attorney Shannon Johnson reviewed the four items that would be discussed at the public hearing and that were listed in his staff report.

He noted that he felt that it was appropriate to leave *Section 8.1(h)* dealing with councilor interference with city manager administrative duties under the city manager section rather than move it to the councilor section. Committee okay with leaving it under city manager section.

Sections 7.5 and 7.84 referring to electors. Committee discussed changing 'electors' to 'registered voters'. Mr. Johnson explained that 'electors' is defined in the constitution but election statutes talk about 'registered voters' also. Committee indicated they wanted 'electors' changed to 'registered voters' throughout the Charter to make it consistent.

Discussion took place regarding whether or not to retain the LOC numbering system, defining ordinances, resolutions and orders. Mr. Johnson indicated he would look at the numbering and explained that Resolutions, Ordinances and Orders do not consistently fall under a specific definition in Keizer and that the current Charter does not describe them but that he could look into defining how Resolutions work.

Section 2.2 - Mr. Johnson agreed to removing the comma in the first sentence

Section 3.3 – Committee indicated they felt that election of Council President should be consistent with replacement of a councilor and require 4 votes.

Section 8.1h) – Committee indicated they wanted the last sentence to begin the paragraph as follows: ‘In council meetings, councilors may discuss or suggest anything with the manager relating to City business, however, no council member...’

Committee members then reviewed the list of questions/suggestions that Shannon Flowers had submitted with Mr. Johnson providing explanation. Committee indicated they wanted to move 7.3 to 7.1 and renumber the remainder of that section accordingly.

CONDUCT OF PUBLIC HEARING: Mr. Johnson reminded the committee that they had considered having at least one meeting off-site. He noted, however, that his preference would be to have the public hearing in the Council Chambers to allow for a slide presentation and audio recording of the meeting. He explained that non-official meetings could still be held as long as there was not a quorum of committee members present. Discussion followed regarding the timing of meetings, attending neighborhood association meetings, sharing information at the regularly scheduled ‘Coffee with Cathy’ gathering, using social media to get the word out, developing a list of talking points, securing an interpreter for the meetings, and using social media to get the word out.

Mr. Johnson agreed to work with the committee to develop talking points for outside meetings, committee members agreed to attend as many outside meetings as possible to share that information and invite the public to the official public hearing. Members agreed by consensus to move their April 7 meeting to April 21 in order to allow for greater public outreach.

Adjourn ~ Meeting adjourned at 7:22 pm.

Minutes approved: 04-21-20