



**CITY OF KEIZER**  
**CHARTER REVIEW COMMITTEE MEETING MINUTES**  
**February 4, 2020, 6:00 p.m.**

**Attendance:**

Elizabeth Smith, Chair  
Garry Whalen, Vice Chair  
Broderick Pack  
Pat Fisher  
Kim Freeman  
Zaira Flores-Marin  
Kathy Lincoln  
Rick Kuehn  
Shannon Flowers

**Absent:**

~~Kathy Lincoln~~  
~~—Rick Kuehn~~  
~~—Shannon Flowers<sup>1</sup>~~

**Staff:**

Shannon Johnson, City Attorney  
Tammie Harms, Legal Assistant  
Debbie Lockhart, Deputy City Recorder

Chair Smith called the meeting to order 6:00 pm.

**Appearance of Interested Citizens:** Eric Howald and Gary Klein, both from Keizer, urged that Section 44 be removed from the Charter in its entirety.

Broderick Pack moved to remove Section 44 from the Charter. Kim Freeman seconded. Motion passed unanimously as follows: Smith, Whalen, Pack, Fisher, Freeman, Flores-Marin, Lincoln, Kuehn and Flowers in favor.

**Approval of Minutes:** Two corrections were made to the Minutes. Kim Freeman moved for approval of the January Minutes. Zaira Flores-Marin seconded. Motion passed as follows: Smith, Whalen, Pack, Freeman, Flores-Marin and Fisher in favor with Lincoln, Kuehn and Flowers abstaining.

**Review of Charter:** City Attorney Shannon Johnson reviewed previous work and provided information and recommendation regarding inclusivity or anti-discrimination language in the Charter. Review then took place as follows:

**Section 7.6:** Committee okay with LOC version.

**Section 7.8:** Committee okay with suggestions made by Shannon: changing 'offense' to 'crime' and adding back '*intentional* unlawful destruction of public records' as a separate numbered item (*italics* indicate a word added to Shannon's suggestion).

**Section 8.1:** Committee okay with LOC version with the removal of items (9) and (10) under duties. Mr. Johnson indicated that he would move subsection (11)(i) to a more appropriate section.

**Section 8.2:** Committee okay with LOC version.

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<sup>1</sup> Corrected prior to approval 3/3/20

**Section 8.3:** Committee okay with LOC version.

**Section 9.1:** Committee okay with LOC version but add “Councilors shall be unpaid except that they may be reimbursed for ordinary and necessary expenses incurred in the performance of their official duty.” (Fom Keizer version)

**Section 9.2:** Committee chose to leave this section out.

**Section 10.1:** Committee okay with LOC version but wished to remove “the making, altering, vacating, or abandoning of public improvements”.

**Section 10.2:** Committee okay with LOC version.

**Section 11.1:** Committee okay with Keizer version.

**Section 11.2:** Committee okay with LOC version.

**Section 11.3:** Committee okay with LOC version.

**Section 11.4:** Committee okay with LOC version.

**Section 11.5:** Committee okay with LOC version.

**Section 16:** Committee chose to delete this section.

**Section 25:** Committee suggested this section be added in the Elections section.

**Section 34:** Shannon will check to see if this section is necessary.

**Section 37:** Committee chose to delete this section.

**Section 41:** Shannon will check to see if this section is necessary; it may be covered under State law.

**Section 43:** Committee agreed that this section should remain unchanged.

Discussion took place regarding the timeline for getting the Charter on the November ballot. It was agreed that the committee would review the proposed Charter and brainstorm about marketing and public outreach the March 3 meeting. Suggestions followed regarding holding a ‘public forum’ on a Saturday during the day at an off-site location in addition to the public hearing at the Civic Center on April 7.

**Adjourn** ~ Meeting adjourned at 8:04 pm.

**Minutes approved:** 3-3-20