

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2
3 Resolution R2023- 3419

4
5
6 **AMENDING THE CITY OF KEIZER BUDGET COMMITTEE; AMENDING**
7 **RESOLUTION R2013-2311; REPEALING RESOLUTION R2023-3396**
8

9
10 WHEREAS, ORS 294.414 requires each municipal corporation to establish a budget
11 committee;

12 WHEREAS, the Keizer City Council formalized the establishment of the budget committee
13 by Ordinance No. 2013-2311;

14 WHEREAS, the Keizer City Council adopted Resolution R2023-3396 amending the budget
15 committee on July 17, 2023;

16 WHEREAS, the City Council wishes to amend the membership section to allow appointment
17 of a Youth liaison;

18 NOW, THEREFORE,

19 BE IT RESOLVED by the City Council of the City of Keizer that Resolution No. R2013-
20 2311 is hereby amended by replacement of Appendix "A" with the attached Appendix "A", and by
21 this reference made a part hereof.

22 BE IT FURTHER RESOLVED that Resolution R2023-3396 is hereby repealed in its
23 entirety.

1 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
2 upon the date of its passage.

3 PASSED this 6th day of November, 2023.

4
5 SIGNED this 6th day of November, 2023.

6
7
8
9
10
11
12

Cathy Clark
Mayor

Melissa Binet
City Recorder

Appendix "A"
City Council Committee

- Name: City of Keizer Budget Committee
- Purpose: The City of Keizer Budget Committee shall be the fiscal planning committee for the City of Keizer. The Committee will review and may revise a proposed budget according to Oregon Local Budget Law. The City of Keizer Budget Committee will encourage citizen involvement and provide public exposure to the budget to allow the taxpayers to have a better understanding of how their tax dollars are spent.
- Membership: The Committee shall consist of fourteen (14) voting members; seven (7) members comprised of the City Council and seven (7) citizen electors of the municipal corporation. The citizen electors shall be recommended as outlined by the City Council Rules of Procedure and shall be appointed by the Council. A member may not serve as a member of the Keizer Planning Commission at the same time. The Council may appoint a non-voting Youth liaison to the Committee pursuant to the Council Rules of Procedure. The Committee will be staffed by a non-voting staff liaison to be appointed by the City Manager.
- Term of Office: The appointed members of the City of Keizer Budget Committee will serve a three-year term. The terms for the appointed members shall be staggered so that not more than one-third of the appointed members will expire in the same year. The governing body members will serve throughout the period of their elected term.
- Chair and Vice-Chair: The Committee will elect a Chair and Vice-Chair at the first meeting of each calendar year. The Chair shall alternate between a member of the Council and an appointed member each year with the Vice-Chair being the complementary designation.
- Meetings: Members of the Committee shall establish a regular meeting date and shall meet as deemed necessary by the Chair. All meetings of the Committee shall follow Roberts Rules of Order Newly Revised and the Oregon Public Meeting Laws.
- Attendance: It is the duty of each member to attend at least 75% of the meetings each calendar year. When a member is unable to attend a meeting, the member shall notify the Chair. Members of the Committee may be removed by a two-thirds majority vote of the City Council.