

Attendance Log – Keizer Community Center – 930 Chemawa Rd NE, Keizer, Oregon

Date of Event: _____ Time of Event: _____ Title of Event: _____

All attendees, including the event organizer(s), count towards your maximum group total allowed. Please log each person in conjunction with your event and maintain this record for 60 days. Government agencies may need access to this list in case of virus exposure during your event. *A copy of this log must be turned into Keizer Community Center staff after your event. It is recommended that just one person write down everyone’s name to reduce contact. ***PLEASE PRINT LEGIBLY****

	Full Name	Home Address	Phone Number	Seat Area (if known)
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	Full Name	Home Address	Phone Number	Seat Area (if known)
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	Full Name	Home Address	Phone Number	Seat Area <i>(if known)</i>
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	Full Name	Home Address	Phone Number	Seat Area (if known)
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