

**ADDENDUM #1 TO THE CITY OF KEIZER REQUEST FOR PROPOSALS –
MANAGEMENT OF KEIZER ARTIFICIAL TURF FIELDS AT KEIZER RAPIDS PARK**

The City of Keizer Request for Proposals for Management of Keizer Artificial Turf Fields at Keizer Rapids Park has prompted questions from proposers and the City of Keizer is providing answers herein to clarify the Request for Proposals.

At this time, no dates have been changed in the timeline and the due date for responses is **3:00 p.m. May 15, 2024**. Responses after that date and time will not be considered.

The City of Keizer shall not be responsible for any costs incurred by proposer in preparing, submitting or presenting its proposals to the RFP.

Please review the following information:

1. Do the fields have lights as well? The fields will have lights for play that can be controlled remotely by an app or on site.
2. If I am reading this correctly, the expectation is for the vendor to pay the City of Keizer for the maintenance costs and the annual sinking fund? What is that amount? The initial pro-forma indicated that the sinking for both fields needed to be about \$30,000 each annually or \$60,000 for both annually. The proforma anticipated adding \$30,000 annually from user fees. We did not specify in the Request for Proposals how much the vendor should contribute to the sinking fund. We expect to work that out with the chosen vendor based on what they think reasonable fee schedules will be, the amount of use the facility will get, and subtracted by the vendor’s cost to operate the facility. The city is open to refining that with the vendor through the proposal and contracting process.

This one page Addendum No. 1 shall become a part of the Request for Proposals and shall be binding as though it were contained therein. **This addendum must be signed and will be included with your proposal.**

ADDENDUM NO.1 CONTENTS READ AND ACKNOWLEDGED

Proposer

Signature Title Date

END OF ADDENDUM #1