



City of Keizer

930 Chemawa Road NE * P.O. Box 21000 * Keizer, OR 97307-1000
 Telephone: (503) 856-3430 * Fax: (503) 390-3787 * Website: www.keizer.org

Application for Employment

The City of Keizer is an equal opportunity employer. All applicants will be considered without regard to age, color, religion, sex, national origin or other protected status in accordance with applicable federal and state equal employment opportunity laws.

Please type or print in ink

Position Applied For _____ Date _____

Name _____ Home Phone _____

Address _____ Work Phone _____

_____ Message Phone _____

Social Security No. _____ E-Mail Address _____

Driver's License No. _____ State _____

Can you perform the essential functions of the job(s) for which you are applying? Yes No

Are you legally eligible for employment in the U.S.A.? Yes No
Proof of citizenship or immigration status will be required upon employment.

Have you ever been convicted of a felony within the last 7 years? Yes No
 If yes, please explain (conviction will not automatically disqualify you from further consideration for employment)

Education

Circle last grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 College: 1 2 3 4

Do you have a high school diploma or equivalency? Yes No

	Name and Location Of School	Course Of Study	Years Completed	Diploma Degree
High School				
College/ University				
Other (specify)				
Other (specify)				

Employment Experience

Start with your present or last job. List your last 3 jobs in order. Do not omit any job. Do not substitute a resume for this section. Attach additional sheets if necessary.

1. Current or Last Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone No. Supervisor	Salary/ Hourly Rate		
Job Title	Start	End	
Reason for Leaving	May We Contact?		
	Yes	No	
2. Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone No. Supervisor	Salary/ Hourly Rate		
Job Title	Start	End	
Reason for Leaving	May We Contact?		
	Yes	No	
3. Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone No. Supervisor	Salary/ Hourly Rate		
Job Title	Start	End	
Reason for Leaving	May We Contact?		
	Yes	No	

Special Skills, Qualifications and Considerations (Include any military, volunteer and intern experience related to the job you are seeking. Click [here](#) for Veteran's Preference Form.)

Foreign Language(s) _____

Special job-related training, skills, licenses and/or certifications _____

Machines or equipment qualified to operate _____

Can you operate a computer? Yes No

Computer programs you can operate _____

City of Keizer

930 Chemawa Road NE * P.O. Box 21000 * Keizer, OR 97307-1000
Telephone: (503) 390-3700 * Fax: (503) 393-9437 * Website: www.keizer.org

Confidential Data Record

The City of Keizer is dedicated to a policy of equal opportunity in employment and will consider all applicants without regard to race, color, religion, sex, age, national origin, disability, marital status, or any other protected status.

The following information is voluntary and will not be used as a consideration in the selection process. The data is used to comply with state and federal reporting and to evaluate the effectiveness of our recruitment efforts. Failure to submit this form will not affect the status of your application.

POSITION APPLYING FOR _____ Date _____

Name _____

CHECK THE APPROPRIATE BOXES

AGE Under 21 SEX Male HANDICAPPED Yes
 21 to 44 Female No
 45 and over

ETHNIC IDENTIFICATION (check only one)

- Hispanic or Latino** - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- White (Not Hispanic or Latino)** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Black or African American (Not Hispanic or Latino)** - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian (Not Hispanic or Latino)** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native (Not Hispanic or Latino)** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Two or More Races (Not Hispanic or Latino)** - All persons who identify with more than one of the above five races.

RECRUITMENT SOURCES

How Did You Hear About This Position?

- Newspaper Professional/Trade Journal/Magazine State Employment Div.
 City Website Other Website (please specify) _____
 Other (please specify) _____